

Department of Theatre and Dance

Production Meeting Notes



Production: Dracula
Stage Manager: Avery Weston
Date: September 17, 2025

Director: (Mary)

- Thank you all for a great Designer Run this week!

Scenery**Designer: (Mandy)**

- The set has started to get painted.
- Will meet with Dave to look at the QLab file for projections.

Technical Director: (River)

- Load in has started and the orchestra step will start to be built this week.

Special Effects/Blood: (Nate)

- Ordered supplies for the blood workshop on Saturday 9/20.
- Will be mixing blood for the workshop on Friday 9/19

Costumes: (Elin)

- Some of the mockups are starting to be built.
- Pulled crucifixes with Ozzy.
- Has shoes pulled for all cast members.
- The area of Van Helsing's boots where the paint is peeling will be covered with scrap leather.
- Is thinking about adding spurs to Van Helsing's boots as long as it doesn't interfere with fight choreography.
- The sheath for Van Helsing's bowie knife can be added to her belt.
- Van Helsing's bandoliers for the stakes will be built once the dimensions of them are known from Props.

Lights: (Amber)

- There will be lights!
- Light hang is continuing this week.
- Will be looking at where to put floor lights.

Sound: (Connor)

- Is working on the cue sheet and QLab file.
- Jonathan's knocking on the door to Dracula's castle will be done by the actor, not a sound cue.

Props: (Ozzy)

- Had a meeting about props for use in combat.
- Will be rigging 5 stakes with blood and will have others that are not rigged to use as needed.
- Will be reorganizing the props list.

Dramaturgy:

- Met with Gianna about the lobby display.
- Is hoping to feature the process and technology used to accomplish the blood effects in the lobby display.

Stage Management: (Avery)

- We will be adding effects the week of 9/29. The current plan is to train the cast on how to accomplish the effects and run them with water on Monday, 9/29. On Tuesday, 9/30 we will do a full run through with water for blood effects then do a full run with the blood on Thursday, 10/2.
- We will be adding blood on Tuesday or Wednesday of tech week depending on how the first few runs with blood go during the week of 9/29.

Other:

- Our blood workshop is this Saturday, September 20th starting with dry tech at 9 am.
- Our next meeting will be on Wednesday, September 24th at 12:05 pm in Room 70. Thank you!